



MICConnect Introduction

What is MICConnect?

MICConnect is a web-based application available to physicians, nurse practitioners, chiropractors, and physiotherapists. Registered referrers can now readily access reports and images while customizing their notifications for results.

Once a referrer has applied and received their account credentials via email, they will be able to view their patient results on any internet enabled device.

Advanced image viewing tools are included in the IntelViewer application and they must be installed locally on your PC. Please refer to “IntelViewer Instructions” on the last page of this document.

1)Applying for MICConnect

- Apply for MICConnect online at <https://mic.ca/micconnect-registration/>
- Once your application has been processed, you will be sent a confirmation email which will include your username and temporary password. Please allow adequate time for account creations.

2)Logging into your Account

- Go to the Referring Physician Portal: <https://physicians.mic.ca/Portal/app#/>
- Now login using your username and temporary password.

A screenshot of the MIC Medical Imaging login portal. At the top is the MIC Medical Imaging logo. Below it, the text 'Medical Imaging Consultants' is displayed. There is a login form with two fields: a username field with a person icon and a password field with a lock icon. A right-pointing arrow button is to the right of the password field. Below the password field is a link that says 'Forgot Password?'. The entire login area is enclosed in a light blue border.

- You will now need to “supply a new password” as seen below.

Change Password

Your password has expired. Please supply a new password.

Password	
Confirm new password	
Change Password	Cancel

*Please choose your password carefully to ensure the security of your account. Requirements include:

- Includes a minimum of 8 character,
- Includes the use of mixed case characters,
- Includes at least one number,
- Includes at least one special symbol ie: @#%\$

Following the entry of your newly created password, a *Confidentiality Agreement* will then display for acceptance – this is a onetime process.

Please Note: MIC staff does not and cannot know your password. You will NEVER be asked for your password. Do not share your password. For security purposes passwords will expire every three months.

3)Account and Notification Preferences

Each user has the option of receiving emails when new Reports/Images become available for their referred patients with MIC. No patient information is included in the emails and **notifications can be turned on or off at any time**. Each email contains a link to the portal, logging in will be required.

After entering your credentials, select **Profile** at the top right side of the web page. Account Preferences and Notification Settings can be reviewed or altered there.



Account Preference

When you update your address/phone number within the portal, it does not update your report delivery from MIC. This information is for the portal application only. Please ensure your phone number, address, and email are current. **If your email is incorrect, you will not receive email notification.**

Profile

Account **Notifications**

Save

* Required

Username

First name

Family name

Email address

Secondary email address

Primary telephone

Secondary telephone

Address

Session Timeout
☒ Use custom timeout minutes

Password
☐ Change password
Current password
New password
Confirm new password

Notification Preferences

Here you can configure and save your exam notifications.

Profile

Account **Notifications**

Save

I am interested in the following events:

☒ Final report is available

☒ Final report is modified

☒ Final report is deleted

☒ Critical result is flagged

☒ Images are available

☒ Transcription is available

☒ Transcription is modified

☒ Transcription is deleted

☒ Addendum is transcribed

Delivery options

☒ Send events by email

4) Locating Your Patient

Upon login, providers can see a list of available exams completed at MIC. The application allows you to filter your notifications or search a patient manually.

IntelViewer Instructions

IntelViewer is an advanced set of image tools. It requires a one-time installation on each user's computer. The launch and install can be initiated from within the portal application using the directions listed.

1. Confirm you are using a modern web browser such as Edge, Chrome, or Firefox.
2. Log into IntelConnect using your username and password.
3. Ensure the study you are trying to view has images (they should display on the right).
4. Click Launch IntelViewer and click "Allow" on the prompt that pops up. It should install IntelViewer if it wasn't already installed on your workstation.
5. Once installed, click Launch IntelViewer again, this time launch the viewer and open the images.

For all other inquiries and support requests, please contact portalsupport@mic.ca - (Password resets, additional account creation/activation, and account removal/cancellation requests must be received in writing from the account owner).